



## PERSON SPECIFICATION

**Job Title:** Food Service Assistant

**Reports to:** Chef Manager

Competency	Description	Essential	Desirable
<b>Skills, knowledge or aptitudes</b>	Excellent communication skills demonstrating a command of written and spoken English	*	
	Ability to handle multiple tasks simultaneously, cope with competing priorities and remain flexible, calm, proactive and efficient	*	
	Ability to work in a collaborative environment, using initiative with minimal supervision	*	
	Knowledge of safe working practices and an understanding of Health & Safety issues and practices		*
	Flexible and able to adapt to new ways of working	*	
<b>Experience relevant to the role</b>	Experience of working in a kitchen/catering setting		*
	Evidence of experience of working in an education environment		*
<b>Qualifications</b>	GCSE standard – English and Maths, Grade 4 or above		*
	Manual Handling trained, or willingness to undertake training	*	
	Hygiene certificate or willingness to undertake training	*	
<b>Personal Qualities</b>  <b>Personal Qualities cont...</b>	Confident, highly motivated with a strong personal commitment to your work	*	
	Excellent interpersonal skills with sensitivity to others, in person and on the telephone	*	
	A strong team player	*	
	Personal stamina and tenacity	*	
	A good sense of humour	*	
	Patience and understanding with an empathy for others	*	
	Detail orientated	*	
	Discrete, trustworthy and confidential	*	
	Calmly assertive and self-assured yet friendly and approachable	*	
	Excellent organisational skills with the ability to multi-task	*	

[https://gosdenhouseschool.sharepoint.com/sites/AdminShare/Shared Documents/General/RECRUITMENT & INDUCTION/RECRUITMENT/2025-2026/Food Service Assistant/Person\\_Specification\\_Food Service\\_Asst.Dec25.docx](https://gosdenhouseschool.sharepoint.com/sites/AdminShare/Shared Documents/General/RECRUITMENT & INDUCTION/RECRUITMENT/2025-2026/Food Service Assistant/Person_Specification_Food Service_Asst.Dec25.docx)



